

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
June 3, 2019

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Jeff Steckbeck, Tony Fitzgibbons, Kevin Snader and Lori Poorman were also present.

COMMENTS/COMPLAINTS

Mr. Tim Showers requested to purchase at least 5 EDU's, however, the Board advised him that at this time there are no EDU's available.

MEETING MINUTES

Mrs. Rudy made a motion to accept the meeting minutes as written. Mrs. Martel seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$128,931.51 from the Sewer Fund and \$52,373.08 from the Water Fund. Mr. Bevans made a motion to pay the bills. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to refund Robert Brandt's sewer permit fee after expenses are paid. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to authorize Mr. Heisey to sign the Management Representation Letter. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION MANAGER'S REPORT

Mr. Snader reported that a new emergency transfer switch for the East Main Street Pump Station was ordered and the Blower #2 VFD has been replaced.

ENGINEER'S REPORT

Mr. Steckbeck reported that they continue to coordinate with Kevin Snader to locate sources of I/I. Additionally, he reported on the capacity at the WWTP.

SOLICITOR'S REPORT

Mr. Bevans made a motion to authorize Tony Fitzgibbons to investigate financing for a sewer plant expansion and a water filtration plant. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to authorize a check for \$2,000.00 payable to the Sheriff for a Writ of Scire Facias for the Greish property. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mr. Heisey report that the committee would meet again in July.

Building Committee

Mr. Bevans reported that he continues to locate a painter for the rental property.

Operations Committee

No report

Personnel Committee

Mr. Bevans reported that all employees would all be evaluated in the month of June.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 8:05 p.m.

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**